



CITY OF PIEDMONT

Recreation Commission Agenda Wednesday, March 21, 2018 7:30 p.m.

City Council Chambers, 120 Vista Avenue, Piedmont, CA

Call to Order

Public Forum

This is an opportunity for members of the audience to speak on an item not on the agenda. The 10 minute period will be divided evenly between those wishing to address the Commission.

Regular Agenda

1. Approval of Recreation Commission Minutes – January 17, 2018
2. Chair's Report
3. Director's Report
4. Receipt of a Report on the Preferred Option for the Linda Beach Master Plan and Consideration of a Recommendation to the City Council on Next Steps

Announcements, old business and consideration of future agenda items

Adjourn

Materials related to an item on this agenda submitted to the Recreation Commission are available for public inspection in the Recreation Department during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (510) 420-3040. Notification at least two business days preceding the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with G.C. Sec. 54954.2 (a) this notice and agenda were posted on the City Hall bulletin board and also in the Piedmont Police Department on March 16, 2018.

DRAFT

PIEDMONT RECREATION COMMISSION

Regular Meeting Minutes for Wednesday, January 17, 2018

A Regular Session of the Piedmont Recreation Commission was held January 17, 2018, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54954.2(a) the agenda for this meeting was posted for public inspection on January 12, 2018.

CALL TO ORDER

Chair Steve Roland called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Chair Steve Roland; Vice Chair Carrie Graham Lee; Commissioners Glyn Burge, Jeff Dorman, Kobi Eshun, Vincent Fisher and Conna McCarthy

Staff: Director Sara Lillevand

PUBLIC FORUM

There were no public speakers.

REGULAR AGENDA

Minutes

Resolved, that the Recreation Commission approves its meeting minutes of November 15, 2017, as submitted.

Moved by Burge, Seconded by Eshun

Ayes: Burge, Dorman, Eshun, Fisher, Lee, McCarthy and Roland

Noes: None

Absent: None

Chair's Report

Chair Roland reported that the Capital Improvement Projects Review Committee meets from February to May and that he has been asked to replace former Commissioner Betsy Andersen on the committee and will report back with updates.

PRD Organizational Structure

Recreation Director Sara Lillevand indicated that the Commission had requested an agenda item to discuss the organizational structure of the Recreation Department. Ms. Lillevand referred Commissioners to the organizational chart handed out to each commissioner and provided an overview of the department, staff positions and their history, activities and programs and staff roles and responsibilities.

Commissioners thanked Ms. Lillevand for her report, asked that the organizational chart be slightly amended to show a direct reporting line from the Director to one of the Recreation Supervisor positions, and requested Ms. Lillevand describe position responsibilities of the Fiscal Services Technician.

Report on Outdoor Basketball Courts

Ms. Lillevand reported on the use of the twenty six outdoor basketball hoops at six locations on City and School District property in Piedmont. She indicated that she had provided information to the Commission and taken photographs last Sunday at each of the locations. She noted almost every court in town was being used at the time she took photographs.

Commissioners noted receipt of feedback from players about where to play basketball during the evenings and weekends given the middle school gates were locked. They asked Ms. Lillevand to inquire as to whether the school district would consider keeping the gates open during off school hours.

Public testimony was received from:

Cole Kingston stated his opinion that the middle school basketball courts would add to middle school and high school users. People prefer to play on the short hoops at Wildwood School and he asked that the Commission consider keeping these.

Walker Payne said two of the three upper court areas have hoops on them. He suggested four more hoops be added at the upper middle school and for the courts to be unlocked during the daytime. He also asked the Commission to review the space below Beach Field in between the field and the bridge, which is currently vacant and could serve as a full sized court.

Commissioners discussed existing court space as follows:

- The potential to change two Recreation half court configurations to a full court, but this was not recommended because of the tight space.
- Support was voiced for additional use at the middle school court space, and staff was asked to determine if this space could be open during certain times.
- Directed staff to determine whether heights of the basketball hoops could be raised at Wildwood or Hampton in order to make two, 10-foot full courts.
- Determine the popularity of the Wildwood playground's 6 to 7 foot high basketball courts.

Chair Roland stated there used to be basketball courts next to the high school gym that became a parking lot, and he questioned if this would be an option for more basketball space.

Ms. Lillevand confirmed the basketball standards and parking spaces were removed and portable offices now replaced this space.

**Schoolmates Planning
for 2018-19 and
Beyond**

Ms. Lillevand reported that staff contracted with Decide, LLC to assist with the planning process for the future of Schoolmates. Extensive interviews were held with PRD staff, Schoolmates personnel, the principals of the three elementary schools, the City Administrator, as well as parents who had expressed interest in the Schoolmates program. These meetings yielded input on participation, financial data and comparative market analysis of other communities.

Next steps in the process will focus on parent engagement. The City will host four one-hour community parent meetings between January 29 and February 15. These meetings will be communicated to elementary school parents in a way that is intended to ease anxiety about the future of Schoolmates, making it clear that the City's intention is to continue to provide quality before and after school care.

Parent feedback and discussion will focus on whether to extend program hours earlier or later, simplification of the billing and scheduling process, gauging desire for flexible scheduling versus or in addition to block scheduling, interest in offering a Friday or Saturday night evening offering and other considerations for a sustainable model.

Ms. Lillevand thanked Schoolmates staff and recognized it was a very challenging year for them. Commissioners echoed thanks to Schoolmates staff and Ms. Lillevand for their work in the future of the program.

In response to a question regarding scheduling, Ms. Lillevand clarified that she expects the current school schedule to remain as is in future years, with the possibility of changes to the first grade reading split.

Commissioners recognized the program's attraction and importance to Piedmont parents and to the City, and thanked staff and the consultants for their work in assessing future programming.

Linda Beach Master Plan

Ms. Lillevand reported that the second community meeting to discuss the Linda Beach Master Plan will be held January 18th from 5:30 p.m. to 7:30 p.m. at Community Hall. The first meeting on November 16th at Beach was well-attended with significant feedback. Groundworks will present three initial concepts based on comments from the November meeting. Participants will work in groups and staff is hoping to especially engage middle and high school students.

Commissioners asked if the presentation of the three concepts will be presented at the beginning of the meeting. Ms. Lillevand agreed to alert Groundworks as to the need to frontload the presentation, give other meetings on the same evening. She clarified that the meeting was not being videotaped, and that staff will post the presentation on the concepts on the City's website. She then briefly discussed comments from the last meeting with Commissioners.

**Teen Social
Emotional/Healthy-
Relationships
Programming**

Ms. Lillevand reported tomorrow night will be a Talk-Back with parents and Healthy Relationships Instructor, Natasha Singh, beginning at 7:15 p.m. at 801 Magnolia in the East Wing. The meeting is intended for parents of 6th to 9th grade students who are interested in past and future programming and to offer input on future programming.

In response to questions of Commissioners, Ms. Lillevand stated that past attendance has ranged between twenty and thirty. The Commission recognized there was also a 9th grade orientation planned for that same evening.

Ms. Lillevand reported on Coaching Boys into Men, stating the department is piloting this program which launched last week with four 7th and 8th grade boys basketball teams. She read aloud a flyer sent to parents regarding the program and said the program has been mostly utilized by high school coaches with an initial 12-week curriculum.

Ms. Lillevand reported that she reviewed program materials with Middle School Principal Ryan Fletcher and made some content adjustments to better suit the developmental stage and experiences of 7th and 8th graders. They decided on 8 topic areas to be discussed over 8 weeks rather than the 12 weeks typically used for high school students.

Topic areas include: 1) an introduction to the program and discussion about team expectations; 2) personal responsibility; 3) insulting language; 4) disrespectful behavior toward women and girls; 5) digital disrespect; 6) when aggression crosses the line; 7) bullying; and 8) modeling respect and promoting equality.

A pre- and post-season survey will be developed and parents were given the opportunity for their children to opt out; however there were none, and information is available on-line at www.coachescorner.org regarding the program.

Ms. Lillevand stated the high school will also be implementing Coaching Boys into Men as a pilot program this spring and will start with Lacrosse with coaches ready to implement fall, spring and potentially next winter.

In response to a question regarding topics that did not make the programming, Ms. Lillevand recalled two which were “Consent” and “Bragging about Sexual Reputation”. She said had the season been longer those which did not make it would have been scheduled.

Public testimony was received from:

Jen Cavanaugh thanked the Commission for its support of these programs. She recognized Director Lillevand for her dedication, leadership and commitment and in transforming the Recreation Department programming and operations.

In response to a question about coaches’ receptiveness to the training, Ms. Lillevand clarified that 7th and 8th grade interscholastic coaches are part-time Recreation staff paid positions and have been very willing to attend training. She then discussed their coaching, sportsmanship training and life experiences which have been well-received in the overall program.

Chair Roland cited a SF Chronicle article published this date about David West’s highlight of a Warrior’s Basketball player who commented on his former college coach. The coach taught a variety of life lessons similar to Coaching Boys into Men and related how much this influenced this NBA player’s life.

**Aquatics Master Plan
Conceptual Design**

Ms. Lillevand read Councilmember Andersen’s report on behalf of the Aquatics Subcommittee, which cited the need to determine the safety and anticipated closure date or end life of the pool. It was the subcommittee’s recommendation that additional data be obtained to identify scenarios that could result in closure of the pool or require a significant investment. Once analysis is obtained the subcommittee will report back to the Council and make additional recommendations for next steps.

Ms. Lillevand said staff has been reaching out to various consultants requesting proposals to conduct this analysis, and said staff will identify next steps and hold community outreach about the future of the pool once this analysis has been completed. She pointed out that what resonated most with the community in the poll was preventing closure of the community pool.

ANNOUNCEMENTS

Commissioner Burge asked about future Tennis Committee meetings. Ms. Lillevand reported the committee will reconvene in the future when the department is fully staffed.

Chair Roland noted that the February Recreation Commission meeting on the 21st was during ski week. Ms. Lillevand agreed to have staff poll Commissioners as to their availability.

Commissioner Eshun announced a series of workshops to be held called, “Let’s Talk Piedmont” on Monday, February 5th, 10th and 11th. The premise of the workshops is to provide a forum for community members to practice talking to each other in civil and respectful ways, and more information could be obtained at www.padc.info.

Commissioners thanked Ms. Lillevand for publishing the summer brochure so quickly.

NEXT MEETING

Wednesday, February 21, 2018

ADJOURNMENT

There being no further business, Chair Roland adjourned the meeting at 8:55 p.m.

DRAFT

City of Piedmont
RECREATION COMMISSION AGENDA REPORT

DATE: March 21, 2018

TO: Recreation Commission

FROM: Sara Lillevand, Director of Recreation

SUBJECT: Receipt of a Report on the Preferred Option for the Linda Beach Master Plan and Consideration of a Recommendation to the City Council on Next Steps

RECOMMENDATION

Receive a presentation on the preferred option for the Linda Beach Master Plan and consider a recommendation to the City Council on next steps.

BACKGROUND

On April 17, 2017, the City Council approved the issuance of the Request for Proposals (RFP) for the Linda Beach Playfield Master Plan, which was published on April 18, 2017. The proposals received were reviewed by City Administrator Paul Benoit, Director of Public Works Chester Nakahara, Parks and Project Manager Nancy Kent and Recreation Director Sara Lillevand. After extensive discussion, it was the consensus recommendation of the reviewers that the contract for development of the master plan be awarded to Groundworks Office, Landscape Architects. The proposal by Groundworks Office demonstrated the firm's creativity, collaborative approach, and clear recognition of the need for extensive community engagement to inform the design. The Council agreed with the recommendation and awarded the contract to Groundworks Office, Landscape Architects on September 5, 2017.

The intent of the Master Plan is to create a logical, cost-effective, and flexible plan to meet the present and future needs of the City of Piedmont within the context of the neighborhood, the needs of the community and the constraints of the existing site. The goal of the project is to fully address and optimize the various uses of the park, both for scheduled and unscheduled activity. New uses and activities based on public input and City needs are to be considered, and the aesthetic quality of the park is to be significantly improved. Additionally, this Master Plan needs to integrate seamlessly with the existing artificial turf field and the area under the Oakland Ave Bridge to integrate with the completion of the new townhouses at 408 Linda Ave. Finally, the consultant is to provide preliminary cost estimates for the construction of the proposed improvements in this new conceptual Master Plan.

This project kicked off with a well-attended community meeting on November 16, 2017 in the

Beach School Auditorium where community members shared their positive and negative perceptions of the existing park as well as their wishes for future improvements. Based on this feedback, Groundworks presented three conceptual options at a second community meeting on January 18, 2018. Robust feedback from this meeting combined with an online survey which received over 250 responses guided Groundworks to develop a preferred conceptual option. It is interesting to note that approximately 85% of respondents to the survey indicated that they had not attended the public meetings, meaning that a wide group of community members was reached by the dual mode approach.

Sara Peschel and Will Smith of Groundworks Office will present a 35% master plan of this concept tonight for review, public comment and Commission discussion.

35% MASTER PLAN

OVERALL SITE

