



CITY OF PIEDMONT

Park Commission Agenda Wednesday, April 4, 2018 5:30 p.m.

City Council Chambers, 120 Vista Avenue, Piedmont, CA

Call to Order

Pledge of Allegiance

Public Forum

This is an opportunity for members of the audience to speak on an item not on the agenda. The 10 minute period will be divided evenly between those wishing to address the Commission.

Regular Agenda

1. Introduction of New Park Commissioner Amber Brumfiel
2. Election of Chair and Vice Chair of the Park Commission
3. Approval of Park Commission Minutes for March 7, 2018
4. Receipt of a Report on the Preferred Option for the Linda Beach Master Plan
5. Consideration of Heritage Tree Designations for 2018
6. Update on Arbor Day 2018
7. Update on Spring Planting Projects
8. Monthly Maintenance Report: Park, Open Space and Street Tree Update for the Month of March 2018

Announcements, old business and consideration of future agenda items

Adjourn

Materials related to an item on this agenda submitted to the Park Commission are available for public inspection in the Public Works Department during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (510) 420-3040. Notification at least two business days preceding the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with G.C. Sec. 54954.2(a) this notice and agenda were posted on the City Hall bulletin board and also in the Piedmont Police Department on March 29, 2018.

DRAFT

PIEDMONT PARK COMMISSION

Regular Meeting Minutes for Wednesday, March 7, 2018

A Regular Session of the Piedmont Park Commission was held March 7, 2018, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54954.2(a) the agenda for this meeting was posted for public inspection on March 2, 2018.

CALL TO ORDER Chairperson Totsubo called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE Chairperson Totsubo led the Pledge of Allegiance.

ROLL CALL Present: Chairperson Jamie Totsubo; Vice Chairperson Betsy Goodman; Commissioners Patty Dunlap, Jim Horner, Brian Mahany, Eileen Ruby and Robin Wu

Staff Present: Parks and Project Manager Nancy Kent and Public Works Supervisor Dave Frankel

Also Present: Mayor Bob McBain

PUBLIC FORUM Yasi Parsa thanked the Park Commission and the Piedmont Beautification Foundation for their work and thinks having many drought resistant plants in Piedmont is very beneficial to the environment and encouraged their on-going plantings.

REGULAR AGENDA

Minutes **Resolved,** that the Park Commission minutes of February 7, 2018 be approved, as submitted.
Moved by Goodman, Seconded by Wu
Ayes: Dunlap, Goodman, Horner, Mahany, Ruby, Wu and Totsubo
Noes: None

**Community Hall
Lighting & Piedmont
Garden Club Donations** Parks & Project Manager Nancy Kent reported that the lighting in the Community Hall courtyard had been updated with new poles and dimmable LED fixtures. Ms. Kent indicated that the new light standards are fitted with brackets to hang flowering baskets. She also stated that the new light standards and brackets have interior access for irrigation. Ms. Kent announced that Piedmont Garden Club will select and donate plantings for the baskets as part of their Civics Project donation to the City,

Commissioner Horner commended the selection of light standards which included integrated irrigation, which he said would reduce maintenance time. He also commended the Garden Club for their selection of drought-tolerant succulent plants for the hanging baskets.

Ms. Kent indicated that work in the Community Hall courtyard is ongoing and will include replacement of the evergreen hedge and declining cherry trees with a new laurel hedge and white flowering dogwoods during the week of March 19. She also stated that additional pathway lights and string lights are part of the next phase.

Ms. Kent provided the Commission with an historical background of the Piedmont Garden Club and its civic involvement, dating back to 1923. She indicated that more information on the Piedmont Garden Club can be found on their website.

Piedmont Garden Club Civics Projects Chairperson Patty Siskind announced that the Club will be providing a \$5,000 donation. She indicated that in addition to the basket plantings, the club has also been working on an addition of a dog water fountain in Dracena Park. She presented a \$5,000 donation to Ms. Kent and the Park Commission.

The Commission thanked the Piedmont Garden Club for its generous donation.

**Playground Equipment
Safety Audit**

Ms. Kent reported that in January all City playground structures were assessed for safety compliance with industry standards. She indicated that this year's inspection indicated that four of the City's five playground structures received safe playground certificates. She indicated that the City has taken action to make the playgrounds safer as recommended in the report. Ms. Kent reminded the Commission that the 2016 playground inspections resulted in the replacement of the Recreation Department tot lot structure. Ms. Kent stated that annual inspections will be conducted on all structures moving forward.

**Linda Beach Playfield
Master Plan**

Ms. Kent reported the progress on the Linda Beach Master Plan was ongoing. She indicated that based on input received from two community meetings in November and January as well as more than 250 responses to an online survey, a 35% preferred option had been completed. She announced that staff and landscape architectural firm Groundworks Office will present a conceptual plan of a preferred option for review and comment at three upcoming public meetings. At each meeting, the same information will be presented. The meetings are as follows:

- Recreation Commission March 21, 2018
- Park Commission April 4, 2018
- City Council May 7, 2018

Ms. Kent clarified with Commissioners that comments and input will be received at all presentations and next steps include compilation of survey and other comments with another series of presentations.

**Heritage Tree Policy
& 2018 Nominations**

Chairperson Totsubo said the Commission had previously voted by resolution to create a Heritage Tree Selection Subcommittee to work with staff to facilitate the process of designation of heritage trees, in accordance with Parks Policy #7, which was passed by the City Council on January 16, 2018. Chairperson Totsubo indicated that Commissioners Horner, Dunlap, and Wu had indicated their interest in serving on the subcommittee. The Chair indicated her willingness to entertain a motion to form the subcommittee.

Resolved, that the Park Commission appoints Commissioners Horner, Dunlap and Wu to serve on the Heritage Tree Selection Subcommittee.

Moved by Ruby, Seconded by Totsubo

Ayes: Dunlap, Goodman, Horner, Mahany, Ruby, Wu and Totsubo

Noes: None

Commissioner Horner referred to the finalized Heritage Tree Policy and Procedure and said that upwards of 6 nominations have been received to date. He encouraged additional nominations prior to the due date of March 16. He

indicated that the subcommittee will meet shortly afterwards to review applications.

Arbor Day 2018

Commissioner Mahany updated the Commission on the preparations for the 2018 Arbor Day celebration, which will be held at the Community Hall on April 19th from 5:00 p.m. to 7:00 p.m. He provided information on a banner for the event, the music for the event, as well as the event's program.

**Monthly Maintenance
Report – February 2018**

Public Works Supervisor Dave Frankel reported that Public Works crews have been busy in February. Their work included weeding in the parks, planting annual color, planting street trees, as well as tree removal at the Wildwood entrance to Piedmont Park and along Highland Avenue. He also indicated that his crews have been repairing sidewalks, turning off irrigation systems, as well as clearing creeks and catch basins.

Mr. Frankel reported that Cal Fire crews are in town, working on Acacia removal and weed abatement work around the Corporation Yard and Spring Path. When this is completed they will move to Blair Park. Mr. Frankel indicated that Davey Tree Service, working for PG&E, is in town conducting power line clearing operations, with a goal of clearing vegetation from 30 miles of power lines. He reported a Magnolia tree on Moraga Avenue was struck by a car and was removed and replanted. Lastly, crews are performing street sweeping by request.

**ANNOUNCEMENTS, OLD
BUSINESS AND
CONSIDERATION OF
FUTURE AGENDA ITEMS**

Mayor McBain thanked Chairperson Totsubo for her work as a Park Commissioner and Chair of the body, as this meeting was her final one as a member of the Commission. He indicated that it has been a pleasure to work with her. He indicated that the City will hold a reception in May where volunteers will be recognized.

Chairperson Totsubo thanked City staff for their assistance over the past seven years. She stated her feeling that she had grown into the position and said she was happy to depart with a group of knowledgeable Commissioners who will be able to successfully navigate complex issues. She reminded interested individuals to submit applications to serve on the Park Commission which are due this Friday, March 9 by 5:00 p.m.

Vice Chair Goodman presented an orchid to Chairperson Totsubo on behalf of the Commission and thanked her for her efforts to help new Commissioners to learn the role of Park Commissioners.

Next Meeting: Wednesday, April 4, 2018

ADJOURNMENT

There being no further business, Chairperson Totsubo adjourned the meeting at 6:20 p.m.

City of Piedmont PARK COMMISSION AGENDA REPORT

DATE: April 4, 2018

TO: Park Commission

FROM: Nancy Kent, Parks and Project Manager

SUBJECT: Receipt of a Report on the Preferred Option for the Linda Beach Master Plan

BACKGROUND

On April 17, 2017, the City Council approved the issuance of the Request for Proposals (RFP) for the Linda Beach Playfield Master Plan. The intent of the Master Plan is to create a logical, cost-effective, and flexible plan to meet the present and future needs of the City of Piedmont within the context of the neighborhood, the needs of the community and the constraints of the existing site. The goal of the project is to fully address and optimize the various uses of the park, both for scheduled and unscheduled activity. New uses and activities based on public input and City needs are to be considered, and the aesthetic quality of the park is to be significantly improved. Additionally, this Master Plan needs to integrate seamlessly with the existing artificial turf field and the area under the Oakland Ave. Bridge to integrate with the completion of the new townhouses at 408 Linda Ave. Finally, the consultant is to provide preliminary cost estimates for the construction of the proposed improvements in this new conceptual Master Plan.

The RFP was published on April 18, 2017 and after the conclusion of the FP process and a series of methodical discussions, it was the consensus of the reviewers (City Administrator Paul Benoit, Director of Public Works Chester Nakahara, Parks and Project Manager Nancy Kent and Recreation Director Sara Lillevand) that given their creativity, collaborative approach, and clear recognition of the need for extensive community engagement, Groundworks Office, Landscape Architects was selected as the consultant to assist the City with this project. City Council awarded the contract to Groundworks Office, Landscape Architects on September 5, 2017.

This project kicked off with a well-attended community meeting on November 16, 2017 in the Beach School Auditorium where community members shared their positive and negative perceptions of the existing park as well as their wishes for future improvements. Based on this feedback, Groundworks presented three conceptual options at a second community meeting on January 18, 2018. Robust feedback from this meeting combined with more than 250 responses to an on-line survey guided Groundworks to develop the preferred conceptual option to be presented to the Recreation Commission and Park Commission for review, comment and possible recommendation to City Council regarding next steps.

Groundworks Office will present a conceptual plan of a preferred option for review and comment at three public meetings.

The meetings are scheduled as follows:

Recreation Commission	Wednesday, March 21	7:30 p.m.
Park Commission	Wednesday, April 4	5:30 p.m.
City Council	Monday, May 7	7:30 p.m.

At all three of these meetings, the public will have an opportunity to present their ideas, questions and concerns.



PUBLIC NOTICE

LINDA BEACH MASTER PLAN PREFERRED OPTION TO BE PRESENTED TO RECREATION COMMISSION, PARK COMMISSION, CITY COUNCIL

The Recreation Commission, Park Commission, and City Council are scheduled to receive presentations on the preferred option for Linda Beach Master Plan at meetings in March, April, & May.

Based on input received from two community meetings in November and January as well as more than 250 responses to an online survey, City staff and landscape architectural firm Groundworks Office will present a conceptual plan of a preferred option for review and comment at three upcoming public meetings.

The meetings are scheduled as follows:

Recreation Commission	Wednesday, March 21	7:30 p.m.
Park Commission	Wednesday, April 4	5:30 p.m.
City Council	Monday, May 7	7:30 p.m.

Each meeting will take place in the in the City Council Chambers, 120 Vista Avenue, Piedmont.

You are invited to attend each of the meetings and express your opinion. These meetings will be televised live on KCOM-TV, Channel 27, the City's government TV station and will be available through streaming video on the City's web site www.ci.piedmont.ca.us.

Public comment is invited and encouraged at each of the meetings. Written comments may be submitted to the City Clerk's Office at cityclerk@piedmont.ca.gov or by US Mail to City Clerk, 120 Vista Avenue, Piedmont, CA 94611. All comments submitted will become part of the public record.

For further information, contact Recreation Director Sara Lillevand via email at slillevand@piedmont.ca.gov or via phone at (510) 420-3073.

Posted: March 9, 2018



Consideration of Heritage Tree Designations for 2018

EXHIBIT A



Grove of Poplars: *Populus*: '*Highland*' at the Exedra



Southern Magnolia- *Magnolia grandiflora*-at the Hampton and Lexford Triangle



Grove of Dawn Redwoods-*Metasequoia glyptostroboides*-at Lower Dracena Park-Quarry area



Holiday Tree: Coast Redwood: *Sequoia sempervirens*- at Community Hall



Consideration of Heritage Tree Designations for 2018



Prunus x yedoensis 'Akebono':
Flowering Cherry in Piedmont Park



Arbutus 'Marina': Linda Kingston
Triangle



Cercis occidentalis : Piedmont Park Witter
Field Entrance



Sequoia sempervirens at
Dracena park and Artuna
Ave.



Giant Sequoia-*Sequoiadendron*
giganteum: at Bellevue and
Mountain circle



Canary Island Palms-*Phoenix*
canariensis-Corner of Ronada
and Monticello (private
property)



Streetscape with Canary Island
Palms-*Phoenix canariensis* on Palm
Drive (some on private property)



Update on Spring Planting Projects March 2108



PBF Donation: Upper Dracena Park
New Tree, shrub and perennial planting
New Memorial Bench



Demolition and new planting
at Community Hall

