



CITY OF PIEDMONT

Recreation Commission Agenda Wednesday, May 16, 2018 7:30 p.m.

City Council Chambers, 120 Vista Avenue, Piedmont, CA

Call to Order

Public Forum This is an opportunity for members of the audience to speak on an item not on the agenda. The 10 minute period will be divided evenly between those wishing to address the Commission.

Regular Agenda

1. Approval of Recreation Commission Minutes – April 18, 2018
 2. Chair's Report
 3. Director's Report
 4. Update on Proposed Schoolmates Staffing Model for 2018-19
 5. Update on Linda Beach Master Plan
 6. Consideration of the Re-Establishment of a Subcommittee on Tennis Court Use, Including Pickleball
 7. Consideration of the Establishment of a Subcommittee on Serving the Needs of the Piedmont Skateboarding Community
 8. Update on Capital Improvement Projects Review Committee (CIP)
 9. Consideration of Summer Meeting Dates
-

Announcements, old business and consideration of future agenda items

Adjourn

Materials related to an item on this agenda submitted to the Recreation Commission are available for public inspection in the Recreation Department during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (510) 420-3040. Notification at least two business days preceding the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with G.C. Sec. 54954.2 (a) this notice and agenda were posted on the City Hall bulletin board and also in the Piedmont Police Department on May 11, 2018.

DRAFT

PIEDMONT RECREATION COMMISSION

Regular Meeting Minutes for Wednesday, April 18, 2018

A Regular Session of the Piedmont Recreation Commission was held April 18, 2018, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54954.2(a) the agenda for this meeting was posted for public inspection on April 13, 2018.

- CALL TO ORDER** Vice Chair Carrie Graham Lee called the meeting to order at 7:30 p.m.
- ROLL CALL** Present: Vice Chair Carrie Graham Lee; Commissioners Glyn Burge, Kobi Eshun, Vincent Fisher and Conna McCarthy
- Absent: Chair Steve Roland, Commissioner Jeff Dorman
- Staff: Director Sara Lillevand and Recreation Supervisor Erin Rivera
- PUBLIC FORUM** Garrett Schwartz commented on the Linda Beach Master Plan planning process in comparison to the Schoolmates planning process where meetings were rushed with less input received and without presentation to various commissions.
- Election of Chair** **Resolved,** that the Recreation Commission elects Steve Roland as Chair.
Moved by Lee, Seconded by Burge
Ayes: Burge, Eshun, Fisher, Lee, McCarthy
Noes: None
Absent: Dorman and Roland
- Election of Vice Chair** **Resolved,** that the Recreation Commission elects Carrie Graham Lee as Vice Chair.
Moved by Burge, Seconded by McCarthy
Ayes: Burge, Eshun, Fisher, Lee, McCarthy
Noes: None
Absent: Dorman and Roland
- Minutes** **Resolved,** that the Recreation Commission approves its meeting minutes of December 20, 2017 as submitted.
Moved by McCarthy, Seconded by Burge
Ayes: Burge, Eshun, Fisher, Lee, McCarthy
Noes: None
Absent: Dorman and Roland
- Resolved,** that the Recreation Commission approves its meeting minutes of March 21, 2018 as submitted.
Moved by Fisher, Seconded by McCarthy
Ayes: Eshun, Fisher, Lee, McCarthy
Noes: None
Absent: Dorman and Roland
Abstain: Burge
- Director's Report** Ms. Lillevand reported that she has been working to refine the Schoolmates program for the 2018-2019 school year in response to the implementation of all-day kindergarten by the Piedmont Unified School District. She indicated that staff has made significant efforts to include and communicate with parents throughout the process so that no cuts were made to any part of the program and that a robust response was received through the on-line survey. She indicated

that staff was close to confirming the staffing and program model, as well as the Department's budget proposal.

In response to Commissioner questions, Ms. Lillevand indicated that the desire was to maintain the existing high quality of the Schoolmates program through the recruitment of extremely qualified staff, who will stay with the program. In addition, staff is working to develop a program which should be able to adapt to future changes in programming that may come.

On other topics, Ms. Lillevand that registration for summer programs is under way and is going well. She noted that over 100 middle school students applied to the Junior CIT program and that interviews are currently under way.

Betty C. Howard Award Ms. Lillevand gave a brief background about the Betty C. Howard Award and briefly described staff's desire to work on receiving more Commission and community feedback for the program and future nominations.

Recreation Supervisor Erin Rivera reported that after evaluating staff, the consensus was to nominate Peter Hannigan. Mr. Hannigan was hired in 2009 to assist with the PRD transportation services and has been integral to the program.

Resolved, that the Recreation Commission approves Peter Hannigan to receive the Betty C. Howard Award in the Staff category.

Moved by McCarthy, Seconded by Burge

Ayes: Burge, Eshun, Fisher, Lee, McCarthy

Noes: None

Absent: Dorman and Roland

Ms. Lillevand stated the recommendation for the Volunteer category is the husband and wife team of Greg Slatoff and Carolyn George. She described their significant volunteer efforts relative to the Harvest Festival over the past 20 years and noted that both of their daughters have also continued to volunteer for the Harvest Festival.

Resolved, that the Recreation Commission approves Greg Slatoff and Carolyn George to receive the Betty C. Howard Award in the Volunteer category.

Moved by Burge, Seconded by Eshun

Ayes: Burge, Eshun, Fisher, Lee, McCarthy

Noes: None

Absent: Dorman and Roland

Ms. Lillevand suggested expanding nominations to commissions and the community, similar to the City Volunteer of the Year Award. Vice Chairperson Lee encouraged Commissioners to attend the City Volunteer of the Year Award, and Ms. Lillevand agreed to alert Commissioners as to the date. In response to questions and comments by Commissioners, Ms. Lillevand also agreed to formulate and highlight the list of previous award winners.

**Linda Beach
Master Plan Update**

Ms. Lillevand reported that the 35% option was presented in March to the Recreation Commission and to the Park Commission on April 4. She indicated that a meeting with neighbors will be held on April 25 at 7:00 p.m. at the Beach School Auditorium. She stated that the City Council will receive the same presentation given to the commissions at its regular meeting of May 7th at

7:30 p.m. Ms. Lillevand indicated that, in her report to the Council, she will summarize all of the public comment received to date.

Ms. Lillevand indicated that the City Council will likely identify recurring themes and questions, areas to revisit or obtain more information and will provide direction to staff based on input received on different parts of the 35% plan. Based on this direction, the consultant would then move to the next benchmark over the next couple of months.

In response to questions of Commissioners, Ms. Lillevand stated the minutes and video of meetings could be accessed on the City's website. Staff is looking to create a page on the City website with information on master planning projects given the many projects underway.

CIP Review Committee Update

Ms. Lillevand indicated that Recreation Commission Chair Steve Roland sits on the CIP Review Committee which meets each winter and spring, prior to the submission of the proposed budget to the City Council. The Committee solicits suggestions for capital projects which benefit and/or beautify the City. She stated that the next meeting will be held Tuesday, April 24 at 7:00 p.m. in the City Hall Conference Room. The Committee will tour the suggested projects on May 5 and then formulate and present a report on their project recommendations to the City Council at their May 12th budget hearing.

Facility Master Planning Projects Update

Ms. Lillevand reported that a contract to begin the conceptual design work for Coaches Field has been signed with Callander & Associates. With regard to aquatics, she indicated that staff is in discussions to refine the scope of services for a thorough assessment of aquatics facilities to help the City Council decide on next steps in the master planning process.

In response to questions of Commissioners, the Recreation Building and Veterans Building project is on hold in order for staff to determine where it can be fit in for review by the Commission and the City Council. Siegel and Strain has completed their work to refine the plan after multiple iterations.

ANNOUNCEMENTS

Ms. Lillevand announced that summer registration is underway. She reported that the Piedmont Relays were held today with a large turnout. She announced that a pickleball clinic for all ages will be held on Saturday at the Piedmont Park tennis courts from 10:00 a.m. to noon.

She reported on the first meeting of a new seniors walking group. The effort was spearheaded by community volunteer Dick Carter. The first walk was a tour through Piedmont History lead by Gail Lombardi of the Piedmont Historical Society. Residents seeking more information can contact Recreation Supervisor Michael Murphy. Lastly, Ms. Lillevand reported that Arbor Day celebration will be held tomorrow at Community Hall from 5:00 to 7:00 p.m.

Commissioner Eshun announced that the Piedmont Appreciating Diversity Committee, in cooperation with Piedmont High School and Millennium High School, is presenting an event entitled "Unity in Community" on Sunday, April 22nd from 1:00 to 3:00 p.m. The presentation will be held at the Community Hall and the theme is Empathy in Action.

Commissioner Burge requested staff include an agenda topic for the next meeting regarding update of the City's website.

Commissioners asked for update on the status of the tennis subcommittee, pickleball, and the progress of the City's new web site. Ms. Lillevand agreed to place these items on a future agenda.

NEXT MEETING

Wednesday, May 16, 2018 at 7:30 p.m.

ADJOURNMENT

There being no further business, Vice Chair Lee adjourned the meeting at 8:36 p.m.

DRAFT