



# CITY OF PIEDMONT

## Recreation Commission Agenda Wednesday, August 15, 2018 7:30 p.m.

City Council Chambers, 120 Vista Avenue, Piedmont, CA

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### Call to Order

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### Public Forum

This is an opportunity for members of the audience to speak on an item not on the agenda. The 10 minute period will be divided evenly between those wishing to address the Commission.

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### Regular Agenda

1. Approval of Minutes – July 18, 2018
  2. Chair's Report
  3. Director's Report
  4. Summer 2018 Recap
  5. Update on Schoolmates for 2018-19
  6. Update from Subcommittee on Tennis court use and Pickleball
  7. Update from Subcommittee on Skateboarding and Scootering
  8. Ceremonial Presentation
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### Announcements, old business and consideration of future agenda items

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### Adjourn

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Materials related to an item on this agenda submitted to the Recreation Commission are available for public inspection in the Recreation Department during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (510) 420-3040. Notification at least two business days preceding the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with G.C. Sec. 54954.2 (a) this notice and agenda were posted on the City Hall bulletin board and also in the Piedmont Police Department on August 10, 2018.

**DRAFT**

**PIEDMONT RECREATION COMMISSION**

Regular Meeting Minutes for Wednesday, July 18, 2018

A Regular Session of the Piedmont Recreation Commission was held July 18, 2018, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54954.2(a) the agenda for this meeting was posted for public inspection on July 13, 2018.

- CALL TO ORDER** Recreation Director Sara Lillevand called the meeting to order at 7:30 p.m.
- ROLL CALL** Present: Commissioners Glyn Burge, Jeff Dorman, Kobi Eshun, Vincent Fisher and Conna McCarthy
- Absent: Chair Steve Roland; Vice Chair Carrie Graham Lee
- Staff: Director Sara Lillevand
- PUBLIC FORUM** There were no speakers for Public Forum.
- Election of Chair Pro Tempore** Recreation Director Sara Lillevand indicated that it would be necessary to elect a member of the Commission to serve as Chair for this meeting, as both Chair Steve Roland and Vice Chair Carrie Graham Lee are absent from tonight's meeting.
- Resolved**, that the Recreation Commission elects Commissioner Jeff Dorman as Chair Pro Tempore for the July 18, 2018 meeting.  
Moved by Burge, Seconded by Eshun  
Ayes: Burge, Dorman, Eshun, Fisher, McCarthy  
Noes: None  
Absent: Roland and Graham Lee
- Minutes** **Resolved**, that the Recreation Commission approves its meeting minutes of May 16, 2018, as submitted.  
Moved by Burge, Seconded by Eshun  
Ayes: Burge, Dorman, Eshun, Fisher, McCarthy  
Noes: None  
Absent: Roland and Graham Lee
- Director's Report** Ms. Lillevand reported that summer programming is in its seventh week and that 25 camps are being offered with 475 participants this week. She indicated that thus far 4,062 children had participated in summer programs, 76% of whom are Piedmont residents. She recognized summer staff, CITs, Junior CITs and campers.
- Ms. Lillevand provided brief updates on the facility master planning projects currently under way, including Coaches Field, Linda Beach, Recreation Center/Veterans' Hall, and the Aquatics Center.
- Schoolmates Staffing Model for 2018/19** Ms. Lillevand reported on work to prepare for the 2018/19 Schoolmates program. The Council adopted the proposed staffing model in May and she described the core team for the morning and afternoon programs at the three elementary school sites. Additional part-time support staff in the afternoon will supplement and fill out the core group. The City hired the two full-time positions with current employees and staff is concluding interviews this week for remaining positions.

Staff has worked on a new registration and scheduling platform for Schoolmates and determined that School Care Works program will replace Active Net for Schoolmates only. She indicated that she has provided Commissioners with a copy of "Schoolmates Scoop" #1, the first of several updates to communicate all changes and updates to families.

There was no **Public** Testimony on this matter.

**Tennis Court Use  
and Pickleball**

Commissioner McCarthy provided an update on the deliberations of the Tennis Court Use and Pickleball subcommittee. She indicated that the subcommittee consists of herself, Commissioners Dorman, and Chair Roland and that the staff liaison is Sports Coordinator Steven Chavarria. She indicated that the subcommittee is developing a survey and will hold public forums for both tennis and pickleball. Their next subcommittee meeting is August 6<sup>th</sup> and she clarified public forums will focus on each sport separately and that subcommittee meetings are informal and open to the public.

**Public testimony** was received from:

Lester Ellis thanked the Commission for including Pickleball in the City's planning efforts and for their support and noted the many avid players on Saturday and Sunday mornings.

Nancy Lehrkind reported that their Pickleball club held their first session in April with 85 participants and she has reserved court #1 at the Middle School for Saturday and Sunday mornings 10-12. It is a very community-building game and they are growing their club.

Commissioners confirmed the survey will be sent out by the end of August with public meetings to be held in September. They also confirmed that the Piedmont Unified School District will allow Pickleball on their courts outside of school hours.

**Skateboarding and  
Scootering**

Commissioner Burge provided an update of the deliberations of the Skateboard and Scootering subcommittee. He indicated that the subcommittee consists of himself, Vice Chair Graham Lee, and Commissioner Fisher and that the staff liaison is Facilities Coordinator John Wilk. He stated that the subcommittee's goal is to review possible options for skate and scootering locations in the City. Mr. Burge indicated that the subcommittee has met twice, including visits to various skate parks, and other locations in town. He indicated that the subcommittee will hold more meetings, then solicit public comments, and arrive at recommendations.

There was no **Public Testimony** on this matter.

Commissioners thanked the subcommittee for its work and confirmed the subcommittee will engage with community skateboarders to receive feedback once school starts.

**City Website Update**

Ms. Lillevand discussed the process to select a vendor to redesign the City's web site. She stated that the City Council had awarded a contract to Civic Live to redesign and host the new site. The design team is working on the overall structure of pages, content will be inputted, tested and refined with a target to go

live early in 2019, and briefly described website information for the Recreation Department page.

**Harvest Festival**

Ms. Lillevand announced that the 20<sup>th</sup> Annual Harvest Festival will take place on Sunday, September 30<sup>th</sup>. The event has a separate web page which is [www.piedmontharvestfestival.org](http://www.piedmontharvestfestival.org).

She stated that the Fall Fest 5K fundraiser run will not be held this year on Saturday as part of Harvest weekend, as the Wellness Center, which sponsored the race, now has a line item in the PUSD budget and does not need to raise as much money for services. She indicated that Piedmont High Boosters are planning to host a similar 5K race on April 6, 2019 and the City will continue to support this. She also announced that a Movie in the Park will be held on Friday, September 28 with a showing of the Wizard of Oz.

**ANNOUNCEMENTS**

Commissioner Fisher asked if the date for the joint meeting of the Park Commission and Recreation Commission to discuss the updates to the Linda Beach Master Plan was scheduled for September 5<sup>th</sup> at 5:30 p.m. Ms. Lillevand indicated that this date has been finalized, with the location and time of the meeting to be determined.

Ms. Lillevand reported the school district and PADC will host another round of Let's Talk workshops on August 25<sup>th</sup> and 26<sup>th</sup> at Veterans' Hall.

**NEXT MEETING**

Wednesday, August 15, 2018 at 7:30 p.m.

**ADJOURNMENT**

There being no further business, Chair Roland adjourned the meeting at 8:25 p.m.