

**City of Piedmont**  
**DESCRIPTION OF COMMISSION/COMMITTEE DUTIES**

Note that vacancies do not exist on all commissions or committees in the same year. The following pertains to commissions and committees with vacancies for appointment in 2020.

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| Budget Advisory and Financial Planning Committee | Reviews and provides comment on five year projections contained in the City's annual budget proposal, the proposed funding and expenditures from several long term funds, and the proposed mid-year budget adjustments; Provides a financial review of new programs in excess of \$250,000 per year.   |
| CIP Review Committee                             | Makes recommendations to the City Council regarding the expenditure of the capital budget (construction, repair or rehabilitation of city facilities). Meets as required.  |
| Civil Service Commission                         | Deals with personnel issues including classification and serves as the hearing board in disputes between the City and employees. Meets as required.  |
| Park Commission                                  | Makes recommendations to the City Council about improvements to the public parks and manages the street tree improvement program of the city. Meets monthly on the first Wednesday at 5:30 p.m.  |
| Planning Commission                              | Makes decisions regarding proposed modifications or construction to homes. Advises the City Council on issues related to planning and building. Meets monthly on the second Monday at 5:30 p.m. Requires approximately 4 hours per month in addition to meeting time. <b>Appointees to the Planning Commission are required to submit a statement of economic interests.</b> |
| Public Safety Committee                          | Investigates ways to increase public participation in crime reduction; Increases public participation in disaster preparedness; Provides a forum for residents to share comments, issues or concerns regarding public safety issues. Meets quarterly.  |
| Recreation Commission                            | Advises the City Council on issues regarding the City's recreation programs, sports field development, allocations of field space and other issues. Meets monthly on the third Wednesday at 7:30 p.m.  |
| Mosquito Abatement Rep.                          | Serves as the City's trustee on the Board of the Alameda County Mosquito Abatement District.   |
| Parking Hearing Officer                          | Serves as an Administrative Hearing Officer for appeals of parking tickets issued by the City of Piedmont.   |